

STATE PROCUREMENT OFFICE

SPO Price List No.97-33 (Maui, Molokai
and Lanai)

Replaces Price List No. 96-37

FURNITURE FOR PUBLIC SCHOOLS ON MAUI, MOLOKAI AND LANAI

February 1, 1997 to January 31, 1998

(IFB-97-131-SW)

Orders for Furniture for Public Schools on Maui, Molokai and Lanai shall be made with the following vendors:

For deliveries to Molokai and Lanai, vendor may charge the actual cost of shipping items from Maui to either Molokai or Lanai, in addition to the price list amounts.

<u>VENDOR CODE</u>	<u>VENDOR</u>	<u>ADDRESS</u>	<u>VENDOR REP.</u>
14118-00	D & D Industries, Inc.	616 Puuhale Road Honolulu, HI 96819	Brian Woolford 841-7391
233784-00	Hawaii Correctional Ind. Dept. of Public Safety	99-902 Moanalua Road Aiea, HI 96701	Sheri Sipos 486-4883
207925-80	HOPACO Boise Cascade Office Products Corporation	<u>Payments</u> File 42256 Los Angeles, CA 90074-2256 <u>P.O./Local Office</u> 80 South Hana Way Kahului, HI 96732	Kathy Dang 877-5041
16240-00	Hunters, Inc.	<u>P.O./Payments</u> P.O. Box 17508 Honolulu, HI 96817 <u>Local Office/Showroom</u> 120 Mokauea Street Honolulu, HI 96819	Henry Maunakea 841-8002
24500-80	The Maui Book Store, Inc.	1967 Main Street Wailuku, HI 96793	Masa Kaya 244-3701
114492-00	Office Systems Hawaii, Inc.	740-I Moowaa Street Honolulu, HI 96817	Ailin Lum 841-5051

UNIT PRICES ARE THE ALL-INCLUSIVE COST TO THE STATE AND INCLUDES THE HAWAII GENERAL EXCISE TAX, CURRENTLY 4%.

STATE AGENCIES SHALL PROVIDE VENDORS THE FOLLOWING INFORMATION ON THEIR PURCHASE ORDER(S):

- (1) Contact person's name and telephone number;
- (2) Selection of color for all products ordered--purchase order(s) submitted to vendor(s) without any color selection indicated will be ordered in the "standard" color listed for each item on this price list--it shall be the contractor's responsibility to contact the State agency(ies) for their color

selection(s). State agency(ies) shall have the option of color selection from the manufacturer's "standard" color selection. Contact vendor for color charts;

- (3) Location (address and room number, if any) where product items are to be delivered and placed by vendor(s);

For purchase orders with multiple delivery locations, each delivery location shall be specified on the purchase order or on a separate sheet attached to the purchase order(s).

Agencies shall also indicate on the purchase orders if delivery location is on the 2nd or higher floor, and if elevator services are available for delivery.

- (4) "SPO PRICE LIST NO. 97-33".

State agencies are advised that failure to provide vendors with the information listed above may delay product delivery. Under such circumstances, vendors should not be assessed liquidated damages for the resulting late deliveries.

NUMBER OF DAYS ALLOWED FOR DELIVERY shall be as follows:

ITEMS ORDERED IN MANUFACTURER'S "STANDARD" COLOR - Purchase orders received by the Contractor by May 31, 1997 and after September 30, 1997, shall be delivered 90 calendar days from date of receipt of purchase order or date on purchase order, whichever is latter. Purchase orders received by the Contractor between June 1, 1997 and September 30, 1997, shall be delivered 120 calendar days from date of receipt of purchase order or date on purchase order, whichever is latter. *Standard color must be indicated on the purchase order(s) at the time of submittal.

**Note on color selection: If color selection is not indicated on purchase order received by the Contractor, the Contractor shall be required to contact the school listed on the purchase order within seven (7) days from receipt of purchase order to determine color selection. Failure of the Contractor to contact school regarding color selection, which results in an extended delivery period, is considered unacceptable. The State Procurement Office will not grant a delivery extension to the Contractor in this situation. The Contractor shall provide manufacturer's standard color selection charts to the State Procurement Office or to the indicated school, when requested.

It shall be the Contractor's responsibility to maintain a reliable system of tracking receipt dates for purchase orders. Should discrepancies arise, Contractor shall be required to produce reliable documentation of receipt and ordering dates.

AGENCIES ARE RESPONSIBLE TO CLEAR THE AREA WHERE FURNITURE SHALL BE PLACED. Vendor's delivery personnel SHALL NOT be expected to clear or remove existing furniture at the State's delivery location. If area is not cleared, delivery personnel shall leave furniture at delivery location wherever space permits.

IN THE EVENT THAT THE CONTRACTOR DOES NOT DELIVER WITHIN THE TIME ALLOWED, LIQUIDATED DAMAGES SHALL APPLY. Liquidated damages per calendar day shall be assessed according to the schedule listed below. Liquidated damages shall apply to each item on the purchase order not delivered within the time period allowed.

<u>Total Cost of Products Assessed/P.O.</u>	<u>Liquidated Damages</u>
Under \$1000	\$ 5.00/day
\$1000 up to \$4999.99	10.00/day
\$5000 up to \$9999.99	20.00/day
\$10,000 and up	25.00/day

Liquidated damages shall apply on the 91st or 121st day from the date of receipt of the purchase order by the vendor unless otherwise adjusted.

Example: Cost of product(s) (total P.O. amount less tax) = \$141.00;
Applicable Liquidated damages = \$5.00/day;
Delivery made 10 days after 90 or 120 calendar days,
as applicable;
Liquidated damages = 10 days x \$5.00 = \$50.00 deducted from
invoice amount.

CONDITION OF EQUIPMENT shall be free of damages when delivered. Each agency should check the equipment received to ensure that the product is in good condition without major defects or damages. All equipment will be delivered to the agency as written on the purchase order.

VENDOR WILL DELIVER ITEMS LISTED ON THIS PRICE LIST. If vendor is unable to deliver the products listed, it shall be the vendor's responsibility to obtain prior approval of the ordering agency to deliver an acceptable substitute at the prices listed in this price list.

COMMITMENT TO PURCHASE. The Department of Accounting and General Services, Public Works Division and the Department of Education are reminded that the Governor's Budget Execution Policy has mandated that they purchase from price lists issued by the State Procurement Office.

EXCEPTION TO PRICE LIST. When quality level or product design is not suited to an agency's purposes, exception may be granted to the agency by the Chief Procurement Officer. To obtain an exception, agencies must submit SPO Form 5, Request for Authorization to Purchase Outside of the State Procurement Office Price List, justifying the exception.

QUESTIONS to this price list may be directed to Ms. Fran Villarmia of the State Procurement Office, telephone 586-0563.

COMPLAINTS should be made in writing and routed to the State Procurement Office. The written information should include the reason for complaint (e.g. delivery, customer service, quality, etc.) and the agency's purchase order number, date of purchase order, and details or circumstances leading to the complaint. A vendor evaluation form is attached to this price list and forms are available at the State Procurement Office.

ROBERT J. GOVERNS, CPPB
Procurement Officer

SPO Price List No. 97-33
2/1/97 to 1/31/98

<u>Item</u> <u>No.</u>	<u>Description</u>	<u>Manufacturer's</u> <u>Brand and Model</u> <u>Number</u>	<u>Unit</u> <u>Price</u>	<u>Vendor</u>
<u>GROUP I - CLASSROOM FURNITURE - MATCHING</u>				
1.	Table, round, 48" diameter, adjustable height	Virco 4912	\$ 99.50	The Maui Book Store
2.	Table, multi-purpose, 30" x 60", adj. height	Virco 8774	120.00	The Maui Book Store
3.	Table, multi-purpose, 36" x 72", adj. height	Virco 8776	142.50	The Maui Book Store
4.	Student work/study carrel, individual type, full-wing, dry, adjustable height	Virco 8777/PP243	225.00	The Maui Book Store

GROUP II - CLASSROOM FURNITURE - MISCELLANEOUS

5.	Student chair, stacking, w/o book rack			
a.	11"H - 12"H (Color: Yellow)	Virco 830-12	16.22	The Maui Book Store
b.	13"H - 14"H (Color: Blue)	Virco 830-14	16.22	The Maui Book Store
c.	15"H - 16"H (Color: Burgundy)	Virco 830-16	19.47	The Maui Book Store
d.	17"H - 18"H (Color: Mocha)	Virco 830-18	19.97	The Maui Book Store
6.	Student desk chair w/ tablet arm, 17"H - 18"H	Virco 5700BR-PLY	65.49	The Maui Book Store
7.	Chair, folding type, w/tablet arm and bookrack, 17"H-18"H	Krueger 701FTAR/L	68.50	D & D Indus.

Item No.	Description	Manufacturer's Brand and Model Number	Unit Price	Vendor
<u>GROUP II - CLASSROOM FURNITURE - MISCELLANEOUS</u> (con't)				
8.	Student desk, sgl-pupil, w/one-compartment book storage, adj. height	Virco 871	\$ 67.32	The Maui Book Store
9.	Student desk, two-pupil, w/two-compartment book storage, adj. height	Virco 878	103.17	The Maui Book Store
<u>GROUP III - COMPUTER FURNITURE</u>				
10.	Data station, cluster type, trapezoid-shaped, steel constr., w/wire mgmt in center of table, table adj. height: 23"-27"H, riser adj. ht.: 16"-20"H			
a.	Hexagon shape 80"L x 35"W	Virco 8784TRP 8749CLM/WMP72	433.50	The Maui Book Store
b.	Riser shelf unit 45"L x 21"W	Virco 8749SHLF48	51.50	The Maui Book Store
<u>GROUP IV - LIBRARY FURNITURE</u>				
11.	Table, wood, metal-to-metal leg attachment to top or with apron, 29"H			
a.	48" round	Texwood 2414800	445.40	The Maui Book Store
b.	36"W x 72"L	Texwood 2413672	472.60	The Maui Book Store
12.	Table, wood, w/powered leg, and wire mgmt. channel, 27-1/2"H			
a.	36"W x 60"L	Texwood 2413660 w/power leg & wire mgmt.	504.90	The Maui Book Store
b.	36"W x 72"L	Texwood 2413672 w/power leg & wire mgmt.	566.10	The Maui Book Store
13.	Index table, wood, double-face, w/double tiered racks	No award		

Item No.	Description	Manufacturer's Brand and Model Number	Unit Price	Vendor
<u>GROUP IV - LIBRARY FURNITURE (con't)</u>				
14.	Magazine rack, adjustable, 36"x16"x42"H	Borroughs Wilsonstak MFP64	\$ 517.60	Hunters Inc.
15.	Book display rack, w/bulletin board	Highsmith N71-68919	790.00	Office Syst.
16.	Book truck, steel, 6 shelves, w/carpet casters	Bretford V336	354.00	HOPACO
17.	Newspaper rack	Demco P141-7761 w/P148-7821 sticks	468.68	The Maui Book Store
<u>GROUP V - LOUNGE FURNITURE</u>				
18.	Lounge furniture, steel frame			
	a. Arm chair, indl. arms	United FS-501	385.33	HOPACO
	b. Sofa, 3-seater arms	United FS-505	888.17	HOPACO
	c. Coffee table rectangle	United FS-527	225.04	HOPACO
<u>GROUP VI - OFFICE FURNITURE</u>				
19.	Storage cabinet, for <u>flammable</u> materials	Lyon Metal 5445	1,068.00	The Maui Book Store
<u>GROUP VII - MISCELLANEOUS - FURNITURE</u>				
20.	Fax machine station, steel, 28"x34"x28"H	Bretford FAX2	345.19	Hawaii Correc. Indus.